



Republic of the Philippines
CITY TOURISM DEPARTMENT
Standards and Services Division

City of Puerto Princesa
Tel No.: (048) 717-8035; (048) 434 4211
Email: puertoturismo@yahoo.com



Puerto Princesa
Where nature begins and never ends

REQUIREMENTS – SPORTS AND RECREATIONAL FACILITIES

1.	Annual Regulatory Fee (new and old applicant): Php 400.00
2.	Inspection report conducted by the City Tourism Office
3.	If Corporation or Partnership, copy Articles of Incorporation/Partnership, List of BOD's, For Corporations, Certificate of Registration from CDA, Resolution of the BOD of Corporation & Its By-Laws; If Single Proprietorship, Business Name Certificate (DTI).
4.	List of officials and employees with designated position: A. Manager B. Rank & File. For alien personnel, valid visa from the Commission on Immigration & Deportation. Labor Permit from DOLE.
5.	Such other papers and documents as may be required by law and other local ordinances. <ul style="list-style-type: none">• First Aid Station• Insurance of the Guest (for Extreme Adventure)• Inspection Report of the City Tourism Department• Certificate of compliance from City Engineering Department (EXTREME ADVENTURE). (Photocopy)
6.	Schedule of Rates
7.	Updated Business Profile – please get the form from the City Tourism Office