



Republic of the Philippines
CITY TOURISM DEPARTMENT
Standards and Services Division
City of Puerto Princesa
Tel No.: (048) 717-8035; (048) 434 4211
Email: puertoturismo@yahoo.com



REQUIREMENTS– RESORT

1. Payment and Prescribed fees:

ONE TIME Registration Fee for NEW APPLICANT:

Class AAA Resort:	Php 8,800.00
Class AA Resort:	Php 5,500.00
Class A Resort:	Php 3,300.00
Special Interest:	Php 1,650.00

Annual Regulatory Fee (new and old applicant):

Class AAA Resort:	Php 1,650.00
Class AA Resort:	Php 1,320.00
Class A Resort:	Php 880.00
Special Interest:	Php 550.00

2. Department of Tourism Accreditation (In accordance with Republic Act 9593)

3. Inspection Report of the City Tourism Office

4. If Corporation or Partnership, copy Articles of Incorporation/Partnership & Its By-Laws; If Single Proprietorship, Business Name Certificate.

5. List of officials and employees with designated position:

*For alien personnel, valid visa from the Commission on Immigration & Deportation. Labor Permit from DOLE.

6. MOA with a physician

Comprehensive General Liability Insurance for the guest

Class AAA Resort:	Php 100,000.00
Class AA Resort:	Php 50,000.00
Class A Resort:	Php 20,000.00

7. Tourist Arrival Report – registration in TOURLISTA is a requirement

8. Updated Business Profile – please get the form from the City Tourism Office

9. Lifeguard Training Certificate (with swimming pool or beach front) (*Photocopy*)

10. Schedule of Room Rates