



Republic of the Philippines
CITY TOURISM DEPARTMENT
Standards and Services Division

City of Puerto Princesa
Tel No.: (048) 717-8035; (048) 434 4211
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FOREIGN TOURISM WORKERS REQUIREMENTS

- 1. Annual Regulatory Fee (new and old applicant) : **Php3,000.00****
One-Time Registration Fee (new applicant) : **Php 20,000.00**
- 2. Certification of Employment** -from a locally established primary, secondary or other tourism related business or enterprise. (as provided in City Ordinance No.495).
- 3. Valid Special Work Permit or Work Visa**
- 4. Alien Employment Permit from the Department of Labor and Employment.**
- 5. Barangay Clearance** -(Where the Foreign worker is residing)
- 6. Health Certificate** -issued by the Office of the the City Health Officer.
- 7. Drug Test Clearance** -issued by the Office of the City Health Officer.
- 8. Certificate of Orientation Seminar** -issued by the Office of the City Tourism Officer