



Republic of the Philippines
CITY TOURISM DEPARTMENT
Standards and Services Division

City of Puerto Princesa
Tel No.: (048) 717-8035; (048) 434 4211
Email: puertoturismo@yahoo.com



Puerto Princesa
Where nature begins and never ends

REQUIREMENTS – SPA/WELLNESS CENTER

1.	Annual Regulatory Fee : Php 400.00
2.	Inspection of City Tourism Office.
3.	Relevant training of staff from accredited training Center. (e.g. TESDA/DOH)
4.	If Corporation or Partnership, copy Articles of Incorporation/Partnership, List of BOD's, For Corporations, Certificate of Registration from CDA, Resolution of the BOD of Corporation & Its By-Laws; If Single Proprietorship, Business Name Certificate (DTI).
5.	List of officials and employees with designated position: <ul style="list-style-type: none">• For alien personnel-valid visa from the Bureau of Immigration & Deportation, Work Permit from DOLE
6.	Updated Business Profile – please get the form from the City Tourism Office.